



## **Mansfield Hall Fellows - Internship Role Definition**

Mansfield Hall is a comprehensive program and residence that supports young adults attending college and transitioning to independence. We serve students who have learning disabilities, mild autism, Asperger's syndrome, nonverbal learning disabilities, ADHD, executive functioning impairments, or other students with unique characteristics that may pose challenges in the transition to college life. Mansfield Hall is located in two separate residential buildings in Burlington, Vermont very close to the University of Vermont University green and in Madison, Wisconsin on West Gilman Street just one block from State Street in the heart of town.

### **Mansfield Hall Fellows Program**

The Mansfield Hall Fellows program is an opportunity for traditional college students to participate in a diverse community. Fellows with interest in the area of behavioral sciences will have the opportunity to participate, observe, learn, and live in an authentic living and learning community for students with diverse learning needs. Mansfield Hall Fellows provide positive and supportive role modeling with Mansfield Hall students, while developing quality relationships in the community. Fellows receive training and supervision on how to support this profile of student through being a "natural support" and peer mentor. Undergraduate or Graduate level college credit is available for Fellows through their current university or through our relationship with Johnson State College in Vermont. Mansfield Hall does not pay for credit hours for Fellows.

### **Selection**

Mansfield Hall Fellows are selected from local colleges in their Sophomore and Junior year. Ideal candidates have shown an interest in the field of behavioral sciences and commitment to service of people with disabilities. Additionally, Mansfield Hall Fellows have demonstrated involvement on their college campuses and a desire to share their passions and connections with others.

### **Requirements**

Mansfield Hall Fellows are required to live and engage in the Mansfield Hall community for one year. Fellows are provided with room and board. Fellows are required to commit to a minimum of 15 hours each week of programming.

### **Expectations**

An ideal Mansfield Hall Fellow will:

- Be a positive and contributing student member of the community and a consistent presence in community spaces around Mansfield Hall.
- Be a role model and demonstrate healthy and positive behaviors at Mansfield Hall and in the greater community.

- Be an ambassador to their campus, helping other students get involved and engaged. Serving as a liaison between Mansfield Hall and local colleges and the Burlington community at large is a key component of the Fellow's Role.
- Develop positive and authentic relationships with other students.
- Volunteer an average of at least fifteen contact hours per a week at variable times and duration, to be determined collaboratively with the Fellow and supervisor.
- Use their provided accommodations as their primary residence. Extended absences are contradictory to the intent of the Internship.
- Participate in all Mansfield Hall orientation/community days, weekly Fellows meetings, weekly community meetings, and weekly house meetings.
- Attend dinner at least three nights a week to connect with students and be part of the social community at Mansfield Hall.
- Participate in Mansfield Hall activities on and off campus.

### **Additional Information**

- Fellows are not staff members and are not expected to perform duties of a staff member.
- Romantic relationships with Mansfield Hall students are not allowed and will be cause for immediate dismissal.
- Mansfield Hall is a substance-free community and Fellows are asked to respect that expectation. Providing alcohol to underage students or exhibiting unhealthy or irresponsible behavior under the influence of drugs or alcohol will be grounds for immediate dismissal.
- Students, including Fellows, are not permitted to have overnight guests in their rooms without prior approval from their supervisor.
- Fellows are strongly encouraged to NOT drive students in their personal vehicles. Any decision to do so is formally outside the scope of Mansfield Hall's insurance, and Fellows who drive students do so at their own risk and liability exposure.

The Fellows Internship program represents over 20% of the total Mansfield Hall community of students. We believe strongly in this experience as an educational opportunity to both benefit the Fellows and other Mansfield Hall Students.

### **How to Apply**

To apply, email or send a cover letter, resume and the names and emails of three references, including at least one academic instructor, to:

Casey Cox, Assistant Director, Burlington - [casey@mansfieldhall.org](mailto:casey@mansfieldhall.org)

Ann Rollefson, Director, Madison - [ann@mansfieldhall.org](mailto:ann@mansfieldhall.org)